

Improved Status Report Guide

June 2006

This document provides instruction for the use of the Improved Status Report Guide available with the June 2006 Pisces release.

Facilitating Collection of Work Element Data

The Status Report Guide was developed initially to assist contractors with the entering of required metric, location, focal species, and updated work element budget data. By tying the status report submission to a check for the existence of required data, BPA ensured critical programmatic information was being captured. This latest version is in keeping with the original objective, but adds an additional component – namely the validation of the status report. Previously, when a contractor submitted a status report, Pisces would check the contents of the status report against a list of rules. If any were not satisfied, the user would be presented with a screen listing the incomplete work element or milestone, and the particular rule that applied. The format of the alert was difficult to use; there was no print function and the user had to repeatedly submit their status report to determine if all rules had been met.

Milestones versus Work Elements

When a contractor enters information into the Status Report and clicks the submit button, prior to actually sending the report to the COTR Pisces checks the following:

1. Completeness of the Status Report. (Click [Here](#) to review the Status Report Validation Rules)
2. If any work element has been marked complete, have its metrics, location, focal species, and/or updated work element budget been entered?

If either of the above checks fails, the user will be alerted, and Pisces opens the Status Report Guide. The Guide is divided into two areas: Milestones and Work Elements. An arrow at the top of the Guide will indicate which section you're in.

Click the hyperlink (and Pisces will highlight the area in question – whether in the Status Report or one of the Work Element details tabs). Using the information below the hyperlink, add missing data or fix existing data. Clicking on the Refresh button will update the list and remove each corrected milestone until all issues are resolved. For work elements, as the required data fields are completed, a green checkmark will display indicating you are done with that requirement. It is not required to complete all milestones before proceeding to the work elements, however once all milestone and work element issues are resolved, you must click the SUBMIT button to transmit the Status Report to your COTR.

Pisces - [Contract Details 2003-017-00 EXP RM&E PILOT PROJECT - NOAA FISHERIES (PROJ MGT)]

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Summary | SOW | WE Budgets | Status Report

Current: Jan-Mar 2006
 Due: 4/15/2006 Submitted: -

Previous: Oct-Dec 2005
 Submitted: 4/7/2006 Accepted: 4/20/2006

View: Jan-Mar 2006 - Draft

	Start	End	New End	Complete	Oct-Dec	Jan-Mar	Contractor Comments
A: 160. Compile GIS data layers - Wenatchee							
Deliverable: Develop GIS Data layer		9/30/2006			G	G	
Deliver GIS Data Layers	11/1/2005	9/30/2006		<input type="checkbox"/>	G	G	
B: 160. Compile current/past monitoring data layers - Wenatchee							
Deliverable: Compile historical monitoring		9/30/2006			G	G	
Collect, organize and compile historic monitoring	11/1/2005	9/30/2006		<input type="checkbox"/>	G	G	
C: 160. Compile habitat restoration projects - Wenatchee							
Deliverable: Compile, and integrate		9/30/2006			G		
Integrate habitat restoration project data	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
D: 162. Data analysis framework - Wenatchee							
Deliverable: Develop Data analysis		9/30/2006			G		
Mock data analysis framework for status	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
Mock data analysis framework for water	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
Landscape scale data analysis framework	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
Landscape to reach scale data analysis framework	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
E: 156. Subbasin Specific Monitoring Program - John Day							
Deliverable: Final monitoring design		12/1/2005		<input checked="" type="checkbox"/>			
Draft monitoring design complete for John Day	11/1/2005	12/1/2005		<input checked="" type="checkbox"/>			
Comment Period	12/1/2005	3/1/2006		<input type="checkbox"/>	R		
Finalize Plan	3/1/2006	3/15/2006		<input type="checkbox"/>			
F: 118. Project Initiation - John Day							
Deliverable: Develop GIS Data layer		9/30/2006			R	G	
Contracts in place for John Day River pilot	11/1/2005	9/30/2006		<input type="checkbox"/>	R	G	
G: 160. Compile GIS data layers - John Day							
Deliverable: Develop GIS data layer		9/30/2006			G		
Deliver GIS data layers for John Day River	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
H: 160. Compile current/past monitoring data layers - John Day							
Deliverable: Compile historical monitoring		9/30/2006			G		
Collect, organize and compile historic monitoring	11/1/2005	9/30/2006		<input type="checkbox"/>	G		
I: 160. Compile habitat restoration projects - John Day							
Deliverable: Compile, and integrate		9/30/2006			G		
Integrate habitat restoration project data	11/1/2005	9/30/2006		<input type="checkbox"/>	G		

Associated with: 25153 Show Guide

Jan-Mar 2006 Contractor Comments

Reports: [Status Report History](#) | [Status Report History - Deliverables Only](#)

Status Report Guide

Milestones Work Elements

In order to submit this report (Jan-Mar 2006), the Contractor must provide the required information. Click each milestone to fix the problem(s) described in the bulleted text.

C: 160. Compile habi...

a. Deliverable: Compile...

- A milestone rating (G/Y/R) must be set for Deliverables.

b. Integrate habitat re...

- A milestone rating (G/Y/R) must be set for started milestones that are not marked Complete.

D: 162. Data analysi...

a. Deliverable: Develop...

- A milestone rating (G/Y/R) must be set for Deliverables.

b. Mock data analysis f...

- A milestone rating (G/Y/R) must be set for started milestones that are not marked Complete.

c. Mock data analysis f...

- A milestone rating (G/Y/R) must be set for started milestones that are not marked Complete.

d. Landscape scael data...

- A milestone rating (G/Y/R) must be set for started milestones that are not marked Complete.

e. Landscape to reach s...

- A milestone rating (G/Y/R) must be set for started milestones that are not marked Complete.

E: 156. Subbasin Spe...

b. Comment Period

- Milestones with End dates

25153 | 2003-017-00 EXP RM&E PILOT PROJECT - NOAA FISHERIES (PROJ MGT) | National Oceanic and Atmospheric Administration (NOAA) | McClintock, Gerald | TEST: 1.67.362.1