

From: Fish Support
Sent: Thursday, January 05, 2006 5:12 PM
To: Moreland,Molly R - KEWB
Cc: All KEW
Subject: Metrics and location data entry functions now available in Pisces

Attachments: Metrics and location data headsup letter.pdf; PiscesReleaseNotes (1).pdf

Dear Fish and Wildlife Program Contractors,

A month ago, we sent you a letter (attached for your reference) outlining some upcoming functionality in Pisces that would enable you to enter metrics and location data for your contracts.

This functionality, along with other new features, was added to Pisces on December 20, 2005, and is now available for your use. If you have not accessed Pisces since December 20, you'll need to log in and let Pisces update itself in order to activate the latest features. (Start Pisces as you normally would, and when Pisces prompts you to upgrade, click the "Yes" button).

The due date for entering required metrics and location data is February 15, 2006. The [Pisces release notes](#) will give you an overview of how metrics and location data are captured in Pisces, so you can begin your data entry. More detailed step-by-step instructions will be posted on our website at <http://www.efw.bpa.gov/contractors/usingpisces.aspx> in the days to come.

For this exercise only, we are asking you to enter metrics and location data for any work element in Pisces that requires these, regardless of the contract year in which work occurred. This will allow the program to catch up and capture as much FY05 data as possible. Practically speaking, this means that some of you will be entering data for both old contracts (e.g. a contract that ended 07/31/05) and current contracts (e.g. a contract that began 08/01/05). Going forward, you will enter location data while drafting your SOW and metrics data as deliverables are completed, rather than all at once at the end of they year. Pisces will prompt you to enter any required metrics data before you submit each status report.

Many status reports coming due in the next few weeks will have completed deliverables -- and thus metrics data entry requirements -- associated with them. You will have two options for completing these status reports. If you have compiled all of the necessary metrics data for your deliverables, you may enter it for your current contract as prompted when you submit your status report. However, in order to allow extra time for you to gather metrics and location data, BPA has extended the due date for any final or quarterly status report due 12/31/2005 or 1/15/2006 to be due 02/15/06, to coincide with the deadline for metrics and location data entry. If you do not have the necessary data compiled yet, you may wait until February 15, 2005 to submit your status report (though you may also submit it earlier). A similar extension may be granted for those with monthly status reports due 01/07/06 and 02/07/06; please discuss reporting options with your COTR.

Please note that your status report will only prompt you for metrics data associated with deliverables for your current contract. You will still have to enter metrics data for any work elements in old (FY04-FY05) contracts separately. Location data must be entered separately for both old and current contracts; you will *not* be prompted to enter location data during status reporting. To make entering location data across different contracts easier, Pisces supports entering the location on one contract and then simply "linking" to it in subsequent contracts (the Release Notes discuss "linking" briefly; the step-by-step instructions will cover this in more detail).

We recognize the effort involved in entering this data, and we thank you for your participation.

If you have any questions or comments, please contact fishsupport@bpa.gov and a BPA staff member will assist you.

Thank you,
The BPA Fish and Wildlife Process Improvement Team



Metrics and location
data head...



PiscesReleaseNotes
(1).pdf (59...